



Billerica Dog Park
365 Boston Road, Billerica MA 01821

Billerica Dog Park Committee Minutes
(Recreation Commission Subcommittee)
May 11, 2020
7:00pm-8:30pm
Via WebEx

Attendees:

Kim Bloomfield, Brian Carpentier, Shirley Holdman, Brenda Komarinski, Diana Logue. Mark Reid

Minutes:

Brenda gave the Treasurer's Report.

Mark updated the financial spreadsheet as follows. Paid the memorial plaque. Benches are backordered. Kyle bought a tote bag as donation. Benevity monthly donation received. Material for pea stone containment is included. Balance is \$23,396.

We received the costs for the pavilion for the following items. Total raised is \$12,085.

- Pavilion (\$7,450)
- Plaque (\$475 + install)
- Benches 4 (\$1,744 + install)
- Sponsor bricks (\$360)

Requirements for installation of the planters was discussed. We need lumber sizing, installation, dirt and plants. Honoring sponsors with plaques on the planters was proposed. To be finalized once planters are installed.

A Dogwood tree is a donation offered for the Park. Diana will check with Salt Box Nursery regarding cost and installation. Location of the tree to be determined.

The pavilion will require staining to preserve it. Brenda will contact George Simolaris for this project. The BDP Committee will provide the stain.

A motion was made to name the pavilion Lexi Lodge. The motion failed. The pavilion will remain nameless

The family of the person to be memorialized at the pavilion wants to hold a private memorial ceremony. The Park will close for two hours to accommodate them at a yet to be determined date. The agenda for the May 11, meeting references a "private family dedication ceremony." It must be clarified the ceremony is a memorial event, not a dedication event. It has been voted and confirmed by the Board the pavilion will not be named.

Bench sponsor plaques were discussed again as they are a supposed a hazard to the dogs tripping over them. The Stanton Foundation advised plaques are not accepted on the benches. This was discussed at the Stanton Conference in 2016. The Committee is planning to apply for a subsequent grant as allowed by Stanton for capital improvements. For this application, Stanton will send their Inspector to the Park. Given this requirement, it is advised we should not install plaques on the benches at this time.

Some bricks have printing errors. Kim will coordinate including new brick orders.



Billerica Dog Park
365 Boston Road, Billerica MA 01821

The committee intends to apply for a grant to Stanton for pavers for the stone dust walkway. Although we have some estimates for pavers only, we need to wait until businesses reopen to pursue a firm cost for pavers and installation. Diana is coordinating this effort and has contacted possible suppliers. Since there are many options, it is recommended the Committee select pavers they would like to have and then proceed a firm quote.

Diana will coordinate with the Recreation Department for application of the capital improvement grant with Stanton. Stanton accepts application for three capital improvement grants after one year of the Park opening. The grant intervals are 12 months, 18 months and 24 months after opening. Improvement grants requests must be submitted within five (5) years of the Park opening.

An insect nest was noted outside the Park fence. It was deserted and now destroyed by the wind.

Spring cleaning is postponed until the Park reopens.

A fund raiser is scheduled for June at Flatbread but to be confirmed.

Yankee Doodle and Four Paws events are pending.

Submitted Respectfully,
Diana Logue